



Cielo Ranch Homeowners Association

Request for Architectural Modification

This is your application for proposed architectural modification. Please read it carefully. The Architectural Control Committee will review your information and will pre-approve or deny your request. You will receive a written response following the receipt of this request by the committee.

(Please Print Clearly)

Notification Date: _____ E-mail _____

Name: _____

Cielo Ranch Address: _____

Phone: _____
Day Evening

Mail Form to:

Secure Association Management
4251 FM 2181 · STE 230/309
Corinth, Texas 76210

Or Fax to:

(940) 497-7328

Check Improvements to be made:

Installation of Wrought Iron Fence.

Note: Your request must include specifics: Who will be performing the work, plat plan showing location of fence. Reference and follow the architectural requirements/guidelines in Cielo Ranch Covenants Section 9.06. Fences.

Pool (Including Pumps and Equipment).

Note: Your request must include specifics: Who will be performing the work, plat plan showing location of Pool, location of Pool Pumps and Equipment. Reference and follow the architectural requirements/guidelines in Cielo Ranch Covenants Section 9.20. Pools and Pool Equipment.

Recreation and Play Equipment:

Note: Your request must include specifics: Who will be performing the work, plat plan showing location of Play Equipment. Reference and follow the architectural requirements/guidelines in Cielo Ranch Covenants Section 9.14. Recreation and Play Equipment.

Patio Roof and Arbor:

Note: Your request must include specifics: Who will be performing the work, plat plan showing location of Roof/Arbor. Reference and follow the architectural requirements/guidelines in Cielo Ranch Covenants Section 9.13. Exterior Surfaces Other Than Roofs and Maintenance.

Painting of Home:

Note: Your request must include specifics: Who will be performing the work. Reference and follow the architectural requirements/guidelines in Cielo Ranch Covenants Section 9.13. Exterior Surfaces Other Than Roofs and Maintenance.

Other:

Note: Your request must include specifics: Who will be performing the work. Reference and follow the architectural requirements/guidelines in Cielo Ranch Covenants.

Detail of Work: (List all dimensions, materials, and colors. Attach sketches or pictures as necessary)

Estimate Completion Date: _____

CERTIFICATIONS AND AGREEMENTS:

Homeowner certifies that all materials submitted for this application are true and correct. Homeowner understands and agrees that no work be performed prior to or in deviation from the terms of a permit approved by the Architectural Control Committee. Homeowner will assume responsibility for all future maintenance of this addition or improvement. Homeowner acknowledges that their Association dues account is current.

In the event that the Homeowner fails to comply with the Association’s Pre-Approved requirements, the Association may require, amongst other things, the Owner to make the necessary corrections to bring the modification into compliance or to restore the modification back to the original condition. These changes will be done at the Homeowner’s sole cost and expense.

It cannot be stressed enough the importance of complying with the stated guidelines provided by the Association for these particular items on this pre-approved form. The pre-approved form is not an invitation or excuse to modify your unit any way you desire. These modifications like any other will be reviewed and scrutinized by the architectural committee, the Board of Directors and the management agent/company.

Note: All work must be completed within six month from date of submittal.

Homeowner Signature: _____ Date: _____

Notice To Homeowners: Your proposed improvement(s) may require a permit from the City/County Building Dept. You or your contractor should check with the Department about permit requirements before starting any work. No work shall be done which may change the existing drainage, landscaping or other common area items.

Sent to Architectural Committee: By: _____ Date: _____

Committee: **Pre-Approved** **Disapprove**

By: _____ (Chairperson) Date: _____

Comments:

Pre-Approved **Denial**

Sent to Homeowner: By: _____ Date: _____